

SHORT-TERM MISSIONS MINISTRY PROPOSAL

The ministry proposal must be proposed in writing 7 months prior to the start of the project. Otherwise, proposals should be submitted a minimum of 90 days prior to the start date of the ministry proposal. It is understood that some information provided to this proposal, such as dates, the number of participants and ministry costs may be estimates and subject to change at a later date. Please use additional sheet if necessary.

Ministry Proposal TimeFrame

Start Date: _____ Length of trip _____ days

Where is the ministry /partner/ people group with whom you will be partnering located?

Does this location fall under the vision of FBC to reach the unreached?



Site Information

Tell us why you think God is leading/calling you to partner with the group in this particular location?

Responsible person/host on site:

Responsible person/party relationship to FBC:

Special travel documents required for this site:

Ministry Leadership

Name of the STM Team Leader(s)



What kind of cross – cultural work experience does the leader have?

Is anyone mentoring you through this process? If Yes who?

Number of trips you have led in the past:

What type of discipleship materials have you used in the past with your Short- term ministry/teams:

Description of Work

What is the vision and long-term benefit of this mission trip? (e.g., evangelism, discipleship, church planting, community development)

How will this team enhance the work of the host ministry?

Explain the nature of work in which the team will be involved :



What activities/ ministries are planned for this short-term team? Please be specific

Describe any disciple making effort that will take place during this trip:

What does this team hope to accomplish for the local partner? (Community) and tell us how you plan on accomplish:

What does the team hope to accomplish in the lives of the team members?/ How would you measure the results?



What are some of the historical factors that underlie the issues you are aiming to tackle?

Explain your plan for the FBC to be involved in systems-level change (spiritual, economic, social and educational) in this location:

Please mention the local church's involvement or plan of discipleship for their community. How does the team fit into the program, if at all?

Partnerships:

Are you working with or in partnership with an FBC supported worker? If so, please mention their names:

Name the partner organization and the relationship in regards to this short-term mission trip / How was the partnership established?

Mention three leadership strategies you have seen in this local community if you have worked here prior to this trip:




How is the local church engaging the body of Christ in the local community?

How are you publicly promoting this to affirm the leadership of the community? Please specify action steps

Church Mobilization:

Please mention at least three areas you foresee in engaging the body at FBC in this ministry: How do you plan on doing this?



What discipleship resources are you using to engage the body at FBC?

What intentionally missional discipleship process will you engage to develop team members after the trip?

What would you say is your goal here at FBC (as the larger body) that you would like to see happen as a result of this short-term mission trip? How do you plan on accomplishing this?

Please mention your plan for engaging FBC in prayer for this project:

Training Requirements

Have you taken the Perspectives course?

Have you been through any short-term leaders/ missions training? If so which one?



What specific training is needed for this short-term mission? What training materials do you plan on using?

Safety Considerations

Are there safe and adequate accommodations at the site? Explain:

What health or other physical considerations are associated with this short term mission trip? (*i.e. heavy lifting, extreme heat, walking on rocky terrain*) Explain:

What is the appraised risk to team members per the local contact U.S. State Department?

What type of insurance do you think is required (*professional, health, kidnap & ransom, medical emergency evac*)?



Finance

Estimated cost per person:

Ministry of materials expenses. (*i.e. Construction material, Bibles, etc.*):

How will these funds be raised?

Signed: _____ Date _____

Phone: _____ Email: _____

<i>For administrative use only</i>	
<i>Date received:</i> _____	<i>Received by:</i> _____
<i>Project approved</i> _____	<i>Approved Date:</i> _____
<i>Funding approved</i> _____	<i>Approved date:</i> _____
<i>Applicant Notified</i> _____	<i>Date of Notification:</i> _____

APPENDIX B: CODE OF CONDUCT AGREEMENT FORM

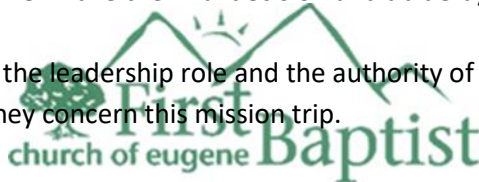


As a First Baptist Church (FBC) Missions Team Member, you are expected to conduct yourself according to the highest standards of integrity and Biblical morality. By agreeing to serve on an FBC Missions Team, you agree to adhere and abide by the mandates, policies, and procedures of the FBC Missions Department. Failure to follow these regulations will result in disciplinary action and possibly your dismissal from the mission field, in which case you will travel home on your own expense.

The following mandates are meant to further the usefulness and safety of your mission trip. As an FBC Missions Team Member you are expected to:

1. Go as a servant disciple of Jesus Christ and adopt that attitude when dealing with the team members and the people you meet during the trip. Act as a servant-disciple of the local pastor or missionary. Respect the advice you are given concerning attire, eating and drinking, and other such traditions that will help you assimilate into the local community.
2. Maintain a positive attitude and take precautions against being critical. Speak the truth in love. Never criticize the missionaries. Do not complain as complaining only makes more people unhappy. Take it to God.
3. Adopt an attitude of flexibility and understand that not everything will go as planned
4. Make sure that your outward appearance projects the image of Christ to the host culture. You may need to consult the missionaries to determine appropriate attire. Adhere to the dress code established for your trip. Come home the same way you left. This includes body piercing, tattoos, etc.
5. "Avoid the appearance of evil" as Paul tells us. Abstain from tobacco, alcoholic beverages, bars, discos, nightclubs or anything else that distracts people's attention from God. The same principle holds for unmarried men and women sharing housing while traveling. Married participants are expected to be faithful to their spouses as Christ is faithful to His church.
6. Do not become romantically attached to anyone during the mission trip. Non-married couples in a dating relationship will not be allowed on the team.
7. Refrain from any behavior or activity that would hinder your ministry, the team's ministry or the ministry of the host.
8. Abstain from making derogatory comments or getting involved in arguments regarding people, politics, sports, religion, race, or traditions. Refrain from meddling, complaining, obscene language or insensitive humor.
9. Be liable for yourself. If you break or damage something, you are responsible for restitution. If you get a traffic citation, you are responsible for paying it.

10. Refrain from giving gifts such as money, clothes, jewelry, electronics, etc. If you feel compelled to give a gift, consult first with the team leader(s) and/or host before you promise to give the gift. Agree to let him/her make the final decision and abide by the decision.
11. Accept and submit to the leadership role and the authority of the team leaders(s). Abide by his/her decisions as they concern this mission trip.
12. Ensure the team leader(s) knows your location at all times. Do not wander off alone (or with others) without the leader(s) knowledge and approval.
13. Not make commitments to the team without consulting the team leader(s). Team members should not commit time or funds unless they have discussed it with the team leader(s) and received permission.
14. Attend all team meetings including prior to departure, during the mission trip and after you return, including the STM trip report to FBC. Excessive non-participation will be cause for dismissal.
15. Attend daily team worship. It should be the first activity every day. Treat it as a special time, not an obligation. Come to the team devotional dressed and ready to begin the day.



I have read, understand and agree to the above standards of conduct. I understand and agree that in the event that my conduct is considered so unsatisfactory that it jeopardizes the success of the trip, and that mediation during the trip has failed to correct my behavior, which my services with the mission shall end and I shall return home immediately at my own expense.

Name of participant (printed) _____

Signature: _____ Date _____

If the participant is a minor (under the age of 18):

Name of parent or guardian (printed) _____ Date _____

Signature of parent or guardian: _____